

**BOARD OF NURSING
MINUTES
MADISON, WI
DECEMBER 5, 2002**

PRESENT: June Bahr, Marilyn Kaufmann, Marie Kohlbeck, Bettye Lawrence, Pamela Maxson Cooper, Kathryn Osborne, Linda Sanner

EXCUSED: Rose Boron, Jacqueline Johnsrud

STAFF PRESENT: Kimberly Nania, Ph.D., Bureau Director; Wayne Austin, Legal Counsel; Pamela Meicher, Program Assistant

GUESTS: Sharon Chappy, UW Oshkosh, Stephanie Stewart, UW Oshkosh, and Genna Dennik-Champion, WNA

CALL TO ORDER

Linda Sanner called the meeting to order at 9:11 a.m. A quorum of 7 members was present.

AGENDA

Amendments: Letter to Doyle
Committees for Kathryn Osborne
Speaking Engagements
Ann Brewer Report

MOTION: Pamela Maxson Cooper moved, seconded by Marie Kohlbeck to approve the agenda as amended.

MINUTES OF NOVEMBER 7, 2002

Amendments: Page 38 – First paragraph, third and fourth sentences should read” After review and discussion of the information and criteria presented, the committee had some concerns regarding the use of preceptors through out the program and the number of clinical hours for such a program. This topic will be tabled to the next meeting for UW-Oshkosh to prepare more detailed information regarding the requirements for the clinicals of this program.”

Page 38 – Second paragraph, second line and to end of paragraph should read “Also the action plan for improving NCLEX pass rates for the ADN program appears to be comprehensive and was well done with emphasis on how to write and take exams. Also, the pass fail rate of WWTC was very briefly discussed but was deferred to the next month’s Committee as the NCLEX third-quarter results were not available at this time.”

MOTION: Pamela Maxson Cooper moved, seconded by June Bahr, to approve the November 7, 2002 minutes as amended. Motion carried.

ADMINISTRATIVE REPORT

No definite information was given on the transition on the Governors appointees.

The Board would like the Board members that have not been confirmed, to be confirmed to keep continuity of the Board.

MOTION: Pamela Maxson Cooper moved, seconded by Bettye Lawrence, to approve that a letter be written to Governor Elect Doyle asking that Board members pending confirmation, should be confirmed to keep continuity of the Board.

The Board would also like to see Kimberly Nania retained as Bureau Director of Health Professions.

MOTION: Pamela Maxson Cooper moved, seconded by June Bahr, to approve that a letter be written to Governor Elect Doyle asking that Kimberly Nania be re-appointed as the Bureau Director of Health Professions to keep continuity of the Board.

COMMITTEES FOR KATHRYN OSBORNE

Kathryn Osborne has been assigned to the Education and Licensure and the Rules and Legislation Committees. Ms. Osborne has also been assigned the Screening Committee in January, replacing June Bahr.

SPEAKING ENGAGEMENT

Pamela Maxson Cooper has requested to speak at the Nursing Redesign Committee Coalition. They will be looking at the Oregon Model; looking at the shortages of nurses and changes in technology, etc.

Gina Dennick Champion will send Kimberly Nania a power point presentation of an educational report that can be shared with the Board.

MOTION: Marie Kohlbeck moved, seconded by June Bahr, to approve that Pamela Maxson Cooper may speak at the Nursing Redesign Committee. Motion carried.

REGULATORY DIGEST

Kimberly Nania advised the Board that articles for the February Digest need to be into the department no later than January 15, 2003. Marilyn Kaufman, Kathryn Osborne and Gina Dennick Champion all agreed to submit articles for the February Regulatory Digest.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

The Board noted the report.

PRACTICE QUESTION RE: COMPUTER CHARTING

Karen Pinter sent an email to Wayne Austin asking for information regarding computer charting. Wayne responded by sending Ms. Pinter the following:

The entire purpose of the electronic signature, as set forth in 137.06 of the statutes, is to invalidate a document carrying an electronic signature if any subsequent changes are made to the document. A policy which would delay adding the electronic signature until after the nurse's note has been reviewed could appear to imply an intent to be able to modify the note without detection. I'm quite confident the nursing board would not favor such a system.

The Board will ask Wayne Austin to submit an article to the Regulatory Digest for clarification of the electronic signature documents with subsequent changes made to the document.

REPORT OF THE EDUCATION AND LICENSURE COMMITTEE

The Board would like Dr. Barbara Showers to write a letter to all schools where the NCLEX pass rates are significantly below the national average.

MOTION: Marie Kohlbeck moved, seconded by Pamela Maxson Cooper, to have Dr. Barbara Showers write a letter to schools where the NCLEX pass rates are significantly below the national average. Confirming status, the Board will ask schools for an interim report in one year to see their progress in improving the pass rate. If there is a lack of progress, the Board may be forced to consider putting them on a probationary status. Motion carried.

DISCUSSION RE: UW-OSHKOSH ACCELERATED BSN PROGRAM

After a brief discussion the Board decided to approve the accelerated BSN Program at the UW-Oshkosh.

MOTION: June Bahr moved, seconded by Marilyn Kaufmann, to approve the accelerated BSN Program at the UW-Oshkosh. Motion carried.

DISCUSSION OF PROBATIONARY STATUS PROCEDURE

Noted.

DISCUSSION OF EXTENDING MSN FACULTY

The Board discussed the letter from Wisconsin Associate Degree Nursing Education Administrators (WADNEA). Due to the shortage of staff nurses, the Board has agreed to the following recommendations:

MOTION: Marie Kohlbeck moved, seconded by June Bahr that the Board extend the emergency exception from six to eight weeks, since a number of schools offer eight week clinicals and this will promote continuity for instruction. Motion carried.

MOTION: Marilyn Kaufmann moved, seconded by Pamela Maxson Cooper that a standard exception may be granted to a registered nurse who is actively enrolled in a graduate nursing program. The nurse must submit a prescription for study with a timeline for completion of the graduate program. The curriculum, with well defined competencies and objectives will continue to be developed by the master's prepared faculty, and the master's faculty will provide mentoring and guidance for the graduate student faculty. Motion carried.

MOTION: Marie Kohlbeck moved, seconded by Pamela Maxson Cooper that the Board is open to receive models of relationships between the masters prepared faculty and agency based clinical experts to provide for clinical education. The models will be evaluated on an individual basis Motion carried.

The Board reconsidered this motion and amended the motion to:

MOTION: Marie Kohlbeck moved, seconded by Marilyn Kaufmann that the Board is open to receive models of relationships between the masters prepared faculty and agency or school based clinical experts to provide clinical education. The models will be evaluated on an individual basis. Motion carried.

Dr. Barbara Showers will communicate these changes to all the schools involved.

Linda Sanner will poll all states for educational requirements for faculty in the RN and LPN programs and for established ratios between faculty and students in the clinical setting.

CLOSED SESSION

Open session adjourned at 10:15 a.m.

MOTION: June Bahr moved, seconded by Marie Kohlbeck, to adjourn to closed session pursuant to Wisconsin State Statutes 19.85 (1)(a)(b)(f) and (g) for the purpose of application reviews, request for stays of suspensions, request for full licensure, request for reinstatement for stay of suspension, approval of refresher course, request for extension of time to pay costs, deliberation of proposed stipulations, deliberation of proposed administrative warning, deliberation of order fixing costs, deliberation of proposed decision in the matter of disciplinary proceedings, meeting with the Division of Enforcement and consulting with Legal Counsel. Motion carried by roll call vote: June Bahr-yes, Marilyn Kaufmann-yes, Marie Kohlbeck-yes, Bettye

Lawrence-yes, Pamela Maxson Cooper-yes, Kathryn Osborne-yes, and Linda Sanner-yes. Motion carried.

REVIEW OF APPLICATION AND APPEARANCE REQUIRED

BRENDA J. REED, RN

MOTION: June Bahr moved, seconded by Bettye Lawrence, to approve licensure for Brenda J. Reed, RN, upon passing the NCLEX exam. Motion carried unanimously.

REVIEW OF LETTER – MARY BETH ALBERTZ, RN

The Board has requested that a letter be sent to Mary Beth Albertz, RN, asking her why she has not taken her medication.

POSSIBLE BOARD ORDER VIOLATION

RITA BAIRD PITZER, RN

MOTION: Pamela Maxson Cooper moved, seconded by Marilyn Kaufmann, to suspend the license of Rita Baird Pitzer, RN, for failure to submit the required reports per the Board Order. Motion carried unanimously.

MARGARET CHU, RN

The Board has requested that this possible Board order violation be sent to DOE for a new case.

REQUEST FOR 2 MONTH STAY OF SUSPENSION

DIANE BONHAM, RN

MOTION: Pamela Maxson Cooper moved, seconded by June Bahr, to grant Diane Bonham, RN, a two month stay of suspension. Motion carried unanimously.

JEAN GOTZMAN, RN

MOTION: Marilyn Kaufmann moved, seconded by Pamela Maxson Cooper, to grant Jean Gotzman, RN, a two month stay of suspension. Motion carried unanimously.

REQUEST FOR 3 MONTH STAY OF SUSPENSION AND APPROVE THERAPIST

BARBARA BENOIT, RN

MOTION: Pamela Maxson Cooper moved, seconded by Marie Kohlbeck, to grant Barbara Benoit, RN, a 3 month stay of suspension and deny her

modification request to reduce her therapy sessions from once a week to bi-weekly. Motion carried unanimously.

REQUEST FOR FULL LICENSURE

DEBRA DEWEES, RN

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to grant Debra Dewees RN, full licensure. Motion carried unanimously.

DISARAE HAHN, RN

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to grant Disarae Hahn RN, full licensure. Motion carried unanimously.

MARY HOLSTAD, LPN

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to grant Mary Holstad, LPN, full licensure. Motion carried unanimously.

PAMELA ICZKOWSKI, RN

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to grant Mary Holstad, LPN, full licensure. Motion carried unanimously.

KARI KITTLE, RN

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to grant Kari Kittle, RN, full licensure. Motion carried unanimously.

EVALEE KUNKEL, RN

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to grant Evalee Kunkel, RN, full licensure. Motion carried unanimously.

AMARYLLIS LANS, RN

MOTION: Marilyn Kaufmann moved, seconded by Bettye Lawrence Cooper, to grant Amaryllis Lans, RN, full licensure. Motion carried unanimously.

KURT LILJEQUIST, RN

MOTION: June Bahr moved, seconded by Marie Kohlbeck, to grant Kurt Liljequist, RN, full licensure. Motion carried unanimously.

MARY MANCE, RN

MOTION: June Bahr moved, seconded by Bettye Lawrence, to grant Mary Mance, RN, full licensure. Motion carried unanimously.

JOANN PALMER, RN

MOTION: Pamela Maxson Cooper moved, seconded by Mary Kohlbeck, to grant Joann Palmer, RN, full licensure. Motion carried unanimously.

CAROL REINEKING, LPN

MOTION: Pamela Maxson Cooper moved, seconded by June Bahr, to grant Carol Reineking, LPN, full licensure. Motion carried unanimously.

KATHY SCHWARTZ, RN

MOTION: Marilyn Kaufmann moved, seconded by Bettye Lawrence, to grant Kathy Schwartz, RN, full licensure. Motion carried unanimously.

REQUEST FOR COMPLETION OF BOARD ORDER

ELIZABETH FEGAN, RN

MOTION: June Bahr moved, seconded by Marie Kohlbeck, to grant an unlimited license to Elizabeth Fegan, RN. Motion carried unanimously.

REQUEST FOR EXTENSION TO PAY COSTS

BEVERLY FORD-WILLIAMS, LPN

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to approve the extension of time to pay costs until 02-01-03 for Beverly Ford-Williams, LPN. Motion carried unanimously.

REQUEST FOR 3 MONTH STAYS OF SUSPENSION AND/OR MODIFICATIONS

HEIDI HEDRINGTON, RN

MOTION: Marie Kohlbeck moved, seconded by Pamela Maxson Cooper, to deny Heidi Hedrington, RN, a three month stay of suspension and order modification as her UA's did not appear to be weekly and they are not testing for what they need to be testing for. Motion carried unanimously.

TAMMY JAVAAG, RN

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to grant Tammy Javaag, RN, a three month stay of suspension, modification of urine screenings from twice a month to once a month and job setting approval. Motion carried unanimously.

PAUL LAUER, RN

MOTION: Marie Kohlbeck moved, seconded by Bettye Lawrence, to grant Paul Lauer, RN, a three month stay of suspension, grant access, continue with current screening and approve therapy sessions at once a month. Motion carried unanimously.

GRETCHEN MACHT, RN

MOTION: Bettye Lawrence moved, seconded by Marie Kohlbeck, to grant Gretchen Macht, RN, a three month stay of suspension. Motion carried unanimously.

SANDRA MCNAMARA, RN

MOTION: June Bahr moved, seconded by Bettye Lawrence, to grant Sandra McNamara, RN, a three month stay of suspension and modify therapy to once a month. Motion carried unanimously.

HEIDI RIVER, RN

MOTION: June Bahr moved, seconded by Marilyn Kaufmann, to grant Heidi River, RN, a three month stay of suspension and deny her request to reduce her urine screens from four to three times a month because of narcotics use after fracturing her humerus. Motion carried unanimously.

ROBERT SAESS, RN

MOTION: June Bahr moved, seconded by Marilyn Kaufmann, to grant Robert Saess, RN, a three month stay of suspension. Motion carried unanimously.

THOMAS SCHMIDT II, RN

MOTION: Pamela Maxson Cooper moved, seconded by Marilyn Kaufmann, to grant Thomas Schmidt II, RN, a three month stay of suspension and approve the modification request to reduce his therapy sessions to twice a month. Motion carried unanimously.

KAREN SCHUMACHER, RN

MOTION: Pamela Maxson Cooper moved, seconded by Marilyn Kaufmann, to grant Karen Schumacher, RN, a three month stay of suspension and approve the modification request to reduce her urine screens from once a month to every other month. Motion carried unanimously.

DEBRA SHOWEN, RN

MOTION: Marie Kohlbeck moved, seconded by June Bahr, to grant Debra Showen, RN, a three month stay of suspension. Motion carried unanimously.

NANCY WALL, RN

MOTION: Bettye Lawrence moved, seconded by June Bahr, deny the request for a six month stay of suspension, the Board will not reduce the frequency of reporting below quarterly and to grant Nancy Wall, RN, a three month stay of suspension. Motion carried unanimously.

MARY TRAHAN, RN

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to deny Mary Trahan, RN, a three month stay of suspension because of a relapse. Motion carried unanimously.

STIPULATIONS

CLAUDETTE T. PUGEL, RN

MOTION: Pamela Maxson Cooper moved, seconded by June Bahr, to adopt the Findings of Fact, Conclusions of Law, and Order, and Stipulation in the matter concerning Claudette T. Pugel, RN. Motion carried unanimously.

KARI LUKAS, RN

MOTION: Marie Kohlbeck moved, seconded by Pamela Maxson Cooper, to adopt the Findings of Fact, Conclusions of Law, and Order, and Stipulation in the matter concerning Kari Lukas, RN. Motion carried unanimously.

TIFFANY L. LAUGHLIN, RN

MOTION: Marilyn Kaufmann moved, seconded by June Bahr, to adopt the Findings of Fact, Conclusions of Law, and Order, and Stipulation in the matter concerning Tiffany L. Laughlin, RN. Motion carried unanimously.

CHRISTINE VAN NESS-WITTROCK, RN

MOTION: Marilyn Kaufmann moved, seconded by Marie Kohlbeck, to adopt the Findings of Fact, Conclusions of Law, and Order, and Stipulation in the matter concerning Christine Van Ness-Wittrock, RN. Motion carried unanimously.

DEBORAH A. FEDERER, RN

MOTION: Marilyn Kaufmann moved, seconded by Marie Kohlbeck, to adopt the Findings of Fact, Conclusions of Law, and Order, and Stipulation in the

matter concerning Deborah A. Federer, RN. Linda Sanner abstained.
Motion carried.

CALEY POWELL, RN

MOTION: June Bahr moved, seconded by Marilyn Kaufmann, to approve the request of Caley Powell, RN, for a change in the wording of her Order. Vote taken with 7 no votes. Motion denied.

MOTION: Marie Kohlbeck moved, seconded by Bettye Lawrence, that if Caley Powell, RN works, the Board would need to approve her work setting, and if hands on must ask permission of the Board and provide the Board with quarterly reports. Motion carried unanimously.

BETHANY A. BOAMAN, RN

MOTION: Marilyn Kaufmann moved, seconded by Bettye Lawrence, to adopt the Findings of Fact, Conclusions of Law, and Order in the matter concerning Bethany A. Boaman, RN. June Bahr abstained and was absent from the room for the discussion and motion. Motion carried.

KRISTI L. MINOR, LPN

MOTION: Marilyn Kaufmann moved, seconded by Bettye Lawrence, to adopt the Findings of Fact, Conclusions of Law, and Order and Decision in the matter concerning Kristi L. Minor, LPN. June Bahr abstained and was absent from the room for the discussion and motion. Motion carried.

JENNIFER L. SCHNEIDER, LPN

MOTION: Pamela Maxson Cooper moved, seconded by Marilyn Kaufmann, to adopt the Findings of Fact, Conclusions of Law, Order, and Stipulation in the matter concerning Jennifer L. Schneider, LPN. June Bahr was absent and abstained. Jacqueline Johnsrud was absent. Motion carried.

REQUEST AN EXTENSION OF TIME FOR MENTAL HEALTH ASSESSMENT

DANITA CHESIR, RN

MOTION: Bettye Lawrence moved, seconded by June Bahr, to grant Danita Chesir, RN, a 30 day extension to complete her mental health assessment. Motion carried unanimously.

RANDALL PROCKNOW, RN

MOTION: Bettye Lawrence moved, seconded by June Bahr, to approve the refresher course and work setting for Randall Procknow, RN. Motion carried unanimously.

CASE STATUS REPORT

MOTION: Pamela Maxson Cooper moved, seconded by Marilyn Kaufmann, to close complaint **02 NUR 163**, for insufficient evidence. Motion carried.

MOTION: June Bahr moved, seconded by Marie Kohlbeck, to close complaint **02 NUR 074**, for prosecutorial discretion. Motion carried.

MOTION: June Bahr moved, seconded by Bettye Lawrence, to close complaint **02 NUR 006**, for no jurisdiction. Motion carried.

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to close complaint **02 NUR 024**, for no violation. Motion carried unanimously.

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, the Board has received credible evidence of neglect in case **02 NUR 056** and have the Bureau Director refer to DHFS/BQA. Motion carried unanimously.

MOTION: Pamela Maxson Cooper moved, seconded by June Bahr, to close complaint **01 NUR 183**, for no violation. Motion carried unanimously.

MOTION: June Bahr moved, seconded by Pamela Maxson Cooper, to close complaint **01 NUR 078**, for no violation. Motion carried unanimously.

MOTION: Pamela Maxson Cooper moved, seconded by June Bahr, to close complaint **01 NUR 261**, for prosecutorial discretion with a flag on the license. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Bettye Lawrence moved, seconded by Marie Kohlbeck, to go into open session at 1:32 p.m. Motion carried unanimously.

MOTION: June Bahr moved, seconded by Marilyn Kaufmann, to affirm all decisions motioned on in closed session. Motion carried unanimously.

INFORMATIONAL ITEM

The Board was advised by Marlene Myers that cell phones do not register when IPP participants call in for their random sampling time.

OTHER BOARD BUSINESS

The Board noted the Ann Brewer Report.

ADJOURNMENT

MOTION: Pamela Maxson Cooper moved, seconded by June Bahr, to adjourn the meeting at 1:37 p.m. Motion carried.